

## **DOCUMENTS FOR TRTI-ESDP EMPANELMENT UNER INDIVIDUAL EXPERT CATEGORY:**

### **LIST OF DOCUMENTS FOR INITIATING THE EMPANELMENT PROCESS FOR INDIVIDUAL EXPERT CATEGORY OF ESDP-TRTI (THIS IS HOLISTIC SET)-**

**Sanction Committee Head & Commissioner TRTI OR Sub-Committee Head & Dy. Director TRTI can modify this list.**

1. Adhar card
2. Copy of PAN Card
3. Bio-data
4. Details of human resources network available if any
5. Training modules being implemented as Training /Project Coordinator- Includes Mobilization, Designing, Coordination, Conduct and Documentation of training program
6. Self-Attested copies of academic/special training certificates
8. Self-designed copy of handouts/brochures of all skill /vocational short duration courses conducted if any.
9. Income Tax Returns for last 3 years
10. Copy of documentation for any funded project implemented in skill/vocational sector-Including sanction order from Govt. /Corporate under CSR
11. Copy of accreditation training / faculty development program completed in entrepreneurship or Training of Trainers if any
12. Copies of course wares prepared if any in entrepreneurship, livelihood, self-employment, skill and vocational education
13. Copies of articles/research papers published with details of name of bulletin, journal etc.
14. Details of bank account- PL attach copy of cancelled cheque.
15. Details of presence on social media, own website etc.
16. Self-attested copies of work contracts/sanction orders for projects associated & completed with Govt. /corporate entities
17. Association as Assessor with any SSC & SSDS promoted/empaneled body
18. Two references out of which one previous client.
19. Two pages note on what kind of services shall be rendered in ESDP TRTI and all other stakeholders including training partners , tribal youth , corporate entities etc.
20. Expected professional charges on man day basis within PMC/PCMC limit and outside with travel, stay and boarding expectations.

  
Diwakar Kaskar  
Project Director and  
Chief Coordinator  
ESDP-TRTI